



DDI SKILLS TESTS

DIGITAL LITERACY

TESTING FOR TODAY'S NETWORKED BUSINESS ENVIRONMENT

Are your employees and students really up-to-speed for today's computerized and online world?

DDI's Digital Literacy skill tests package* is perfect for assessing basic understanding of all aspects of computing and the Internet, including hardware, software, applications, networks, electronic mail and Web browsing.

Tests include both performance-based and knowledge-based questions designed to quickly determine a candidate's level of computer and Internet competence.

In addition, our advanced test-making option allows you to create tests that include questions from our Digital Literacy test bank of over 250 questions, or create your own test questions to cover additional subjects.

Digital Literacy tests are available for PCs and networks and on the Internet.

AVAILABLE TESTS

- > Digital Literacy-Computing
- > Digital Literacy-Internet
- > Digital Literacy-Software Skills
- > Microsoft Outlook-Standard
- > Internet Explorer-Standard
- > Netscape Navigator-Standard

RELATED SOLUTIONS

DDI also offers a number of off-the-shelf, configurable and/or customizable tests and inventories that target various industries, measuring such items as work-related judgment, work style and disposition, and background experience. Multiple delivery modalities (online, IVR, paper and pencil, fax service) provide options that are tailored to suit your organizational needs. Specific roles and job types include:

- > Team members/associates
- > Professionals/individual contributors
- > Team leaders/supervisors
- > Managers and leaders (including executives)
- > Sales representatives (professional and entry-level)
- > Retail sales
- > Customer service and call center associates
- > Retail customer service
- > Health care provider and support roles

In addition, for each job family, DDI has drawn upon its extensive research base to develop Screening & Testing content sets that measure a candidate's personal attributes, work-related experience, job-specific competencies, and motivational fit. These content sets have been pre-configured to minimize adverse impact against protected groups (i.e. on the basis of race, gender, and age) while maximizing validity for predicting job performance.

CONTACT INFORMATION

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